Princeton University is looking forward to hosting those residential and non-residential programs for adults and minors on campus in summer 2023 that can comply with the policies and responsibilities outlined below. In order to maintain a safe campus, Princeton University has identified the following policies for summer programs. Please review these policies and responsibilities before confirming your program’s ability to comply.

**Summer 2023 COVID Safety Plan**

**Non-residential Programs for Adults and Minors:**
- Programs with non-Princeton students will identify a COVID Officer (see definition on page 5).
- Attendees will be expected to stay home if they are not feeling well.
- Attendees who test positive for COVID will not be permitted to attend sessions on campus for the five days required for isolation.

**Residential Programs for Adults:**
- Programs on campus for 13 days or fewer will identify a COVID Officer (see definition on page 5).
  - If a participant tests positive for COVID-19, and they have 5 or less days remaining in their program, they must leave immediately by private transportation.
  - If a person tests positive and they have more than 5 days remaining in their program, they may isolate on campus and complete their program.
  - A method of leaving campus for each participant should they test positive must be identified to the COVID Officer before each participant’s arrival on campus.
- Programs on campus for 14 days or more will also identify a COVID Officer (see definition on page 5).
  - If any non Princeton University participant tests positive, they will be provided University Services resources to isolate on campus, including isolation housing and meals.
  - Where possible, participants will be encouraged to isolate in their rooms.
  - The participant or COVID-19 Officer will need to either pick up meals or arrange for someone to pick up meals from a designated location. *Insert info about meal plans?*
  - The COVID-19 Officer, or back-up officer must be available five days after the end date of the program to assist in isolation management if a participant is unable to travel home and must remain in isolation following the end date of the program.

**Responsibilities of the COVID-19 Officer (for Adult Residential Programs):**
- Obtain participant plans for immediate departure from campus without the use of public transport should he/she/they become ill and be positive for COVID-19, unless the criteria for isolation on campus are met.
o Procure and make available home antigen kits for symptomatic testing. The University will not be providing test kits in Summer 2023.
o Become familiar with the testing procedure within these kits.
o Observe any participant with symptoms perform the test and interpret the results; this observation can occur over video conference.
o Be responsible for informing any positive participant that he/she/they must leave if positive, unless the criteria for isolating on campus are met.
o Escort positive participant off campus, unless the criteria for isolating on campus are met, in which case ensure the participant has clarity regarding where they will isolate.
o Be responsible for contacting University Services about securing isolation housing for non-Princeton University COVID positive students, either in place or in separate isolation dorms, if isolation criteria are met.
o If COVID officer is made aware of a positive PU student in their program, instruct them to email communityhealth@princeton.edu regarding next steps. Positive Princeton University students will be provided isolation housing through the Housing, coordinated by Global and Community Health (GCH).
o Be responsible for ensuring there is a plan for the non-PU participant to obtain meals while in isolation. The GCH isolation coordinator will provide PU students with a link to use to register for meals while on isolation.
  ▪ Some groups do not participate in meal contracts so another means of obtaining meals might be necessary.
  ▪ Some meal contracts do not cover 3 meals per day so a department may be responsible for additional meals.
o Be aware of the location and hours of local urgent care centers and hospitals for urgent/emergent care of non-PU program participants. UHS medical providers will be available for consultations regarding medical care that may be needed for non-PU students in isolation. Our on-call information will be given to Covid Officers.
o For those programs whose non Princeton University participants may isolate on campus, collect all relevant medical information including medications, allergies, chronic illnesses, complete immunization status, along with emergency contact information and insurance information.
o COVID Officer must be available 5 days after the end date of the program to assist with isolation management if a program participant is in isolation.

Residential Programs for Minors (including Residential Sports Camps):

● *NJ Youth Camp Safety Act:* All residential programs with minors living in a Princeton University residential hall, will be required to comply with the requirements of the NJ Youth Camp Safety Act (see [https://www.nj.gov/health/ceohs/documents/phss/youth_camp.pdf](https://www.nj.gov/health/ceohs/documents/phss/youth_camp.pdf)), which includes but is not limited to the following:
  o Secure and maintain a valid certificate of approval to operate an overnight youth camp in NJ.
  o Retain a qualified Health Director who will be on duty at all times; this Health Director may also play the role of COVID Officer.
○ Maintain a staff to participant ratio of at least 1:10.

● **NJ Department of Health Requirements:** Related to the first bullet, if the New Jersey 2021 COVID-19 Youth Summer Camp Standards Guidelines for camps released by the NJ Department of Health are still in effect for summer 2023, compliance with these guidelines will be required (see https://www.state.nj.us/health/legal/covid19/YouthSummerCampGuidance042821.pdf).

● Programs on campus for 3 days or fewer will identify a COVID Officer (see definition on page 5).
  ○ If a participant tests positive for COVID-19 they must leave immediately by private transportation.
  ○ A method of leaving campus for each participant should they test positive must be identified to the COVID Officer before each participant’s arrival on campus.

● Programs on campus for 6 days or more will also identify a COVID Officer (see definition on page 5).
  ○ If any non Princeton University participant tests positive, they will be provided University Services resources to isolate on campus, including isolation housing and meals. Princeton University students participating in summer programs will be provided isolation housing
  ○ Where possible, participants will be encouraged to isolate in their rooms.
  ○ The participant or COVID-19 Officer will need to either pick up meals or arrange for someone to pick up meals from a designated location.
  ○ The COVID-19 Officer or back-up officer must be available five days after the end date of the program to assist in isolation management if a participant is unable to travel home and must remain in isolation following the end date of the program.

● **COVID Officer for Residential Minor Programs (or Camp Health Director):**
  ○ Each program (or residential sports camp) will need to identify a COVID-19 Officer responsible for managing the program’s COVID-19 response while on campus (See definition on page 5).
  ○ The COVID-19 Officer may be the camp’s Health Director.
  ○ The COVID-19 Officer must remain on campus for the duration of the program and be responsible for assuring all participants are complying with Princeton University COVID requirements. The COVID-19 Officer or back up officer must also be available five days after the end date of the program to assist if a program participant is in isolation.
  ○ The COVID-19 Officer must be able to contact all program participants and must inform University Services immediately upon becoming aware of any confirmed COVID cases within the program.
  ○ A backup COVID-19 Officer must also be identified in case the primary COVID-19 Officer is off campus at any time or is otherwise unable to perform their duties.
Responsibilities of the COVID-19 Officer (for Residential Minor Programs):

- Obtain participant plans for immediate departure from campus without the use of public transport should he/she/they become ill and be positive for COVID-19, unless the criteria for isolation on campus are met.
- Procure and make available home antigen kits for symptomatic testing. The University will not be providing test kits in Summer 2023.
- Become familiar with the testing procedure within these kits.
- Observe any participant with symptoms perform the test and interpret the results; this observation can occur over video conference.
- Be responsible for informing any positive participant that he/she/they have to leave if positive, unless the criteria for isolating on campus are met.
- Escort positive participant off campus, unless the criteria for isolating on campus are met, in which case ensure the participant has clarity regarding where they will isolate.
- Be responsible for notifying University Services immediately upon becoming aware of a non-Princeton University participant who tests positive for COVID-19.
- Be responsible for contacting University Services about securing isolation housing for non-Princeton University participants, either in place or in separate isolation dorms, if isolation criteria are met.
- Be responsible for ensuring there is a plan for the non-Princeton University participant to obtain meals while in isolation.
  - Some groups do not participate in meal contracts so another means of obtaining meals might be necessary.
  - Groups participating in a 7 or 14 meal block may need to purchase additional meals.
- Isolation housing for non-Princeton University participants will be provided in spaces that are either contiguous or within proximity to program housing space to ensure that minors in isolation are being monitored in accordance with the University’s Policy for Programs Involving Minors.
- Collect in advance and manage all relevant medical information including medications, allergies, chronic illnesses, and complete immunization status of program participants, along with emergency contact and insurance information.
- Provide ongoing supervision of any non-Princeton University program participant who tests positive for COVID-19 and needs to isolate.
- Be aware of the location and hours of local urgent care centers and hospitals for urgent/emergent care of non-Princeton University program participants. UHS medical providers will be available for consultations regarding medical care that may be needed for non-PU students in isolation. Our on-call information will be given to Covid Officers.
- The staff to participant ratio of 1:10 must be maintained for the duration of the program in accordance with the university’s Policy for Programs Involving Minors.
Definitions:

*Non-residential Program* - Conference, camp or event who use meeting and gathering spaces on campus but reside off campus, either in their individual homes or hotels.

*Residential Program* - Conference or camp who use meeting and gathering spaces on campus and reside in campus dormitories.

*COVID Officer* - A representative from the conference, camp, or event who will be on campus for the duration of the program (and for five days after the program concludes if a participant remains in isolation) and who will be responsible for assuring all participants are complying with Princeton University COVID policies. COVID Officers must be able to contact all participants in summer programs and will inform University Services immediately of any confirmed COVID cases within the program. COVID Officers may be asked by an isolated student to obtain over-the-counter cough and cold remedies. A backup COVID Officer will also be identified in case the primary official is off campus or they themselves get COVID.

*Isolation* – A participant who tests positive for COVID will isolate for five full days. The date of a positive test will be considered Day 0. Positive individuals may exit isolation on Day 6 if they have been without fever (defined as lower than 100.4 F) for 24 hours without the use of fever reducing medications and any other symptoms improved. If these criteria are not met, they must stay in isolation until criteria met.

*Minor* - As defined in the Policy for Programs Involving Minors, a Minor is defined as any individual under the age of 18 years old, who is not a matriculated college student at Princeton University or elsewhere.